Human Resource Development Excellence Centre

Competency Building Methods, HR Processes, HR Services, Creating World Class Institutions of Learning, Employee Happiness and Growth Systems

4 Weeks Training Programs List

Program Code	Program Name (Click to Access Website Brochure with Current Dates)	Obtain a Printable (pdf) Version from Website
BPR7034	Recruitment Business Skills and Best Practices	Print
BPT7024	Human Resource Development Business Skills and Best Practices	Print
DDR8804	Recruitment Due Diligence Best Practices	Print
ELS4824	eLearning Systems - Planning and Implementation	Print
ERM6704	Employee Relations Management Best Practices	Print
EWP9044	Creating Ergonomic Work Places	Print
HCS4824	Achieving Performance Excellence through Implementing an Effective Coaching System	Print
HET5504	Setting Up a System to Empower Team Learning	Print
HJT7824	Planning and Managing Transfer of Jobs to Nationals	Print
HMI6804	Mentoring and Internal Training System to Reduce Costs and Improve Performance	Print
HPM8204	Personnel Management	Print
HRC5114	Cost Effective HR Development	Print
HRD3014	Customer Centered Human Resource Management System	Print
HRD5004	Latest Learning and Training Tools	Print
HRP6004	HR Planning in Petroleum Exploration and Production Company	Print
HRP6504	Competency Testing System for Petroleum Exploration and Production Company	Print

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HRS6704	Succession Planning for Petroleum Exploration and Production Company	Print
HRT6904	Internship and Induction Training System for Petroleum Exploration and Production Company	Print
HSC7014	Designing Implementing n Managing a BSC for HR Department	Print
HWC9004	Creating World Class Training Centers	Print
HWC9114	Creating World Class Institutions of Learning	Print
HWF7534	Workforce Focused Management	Print
JDD3304	Developing Job Descriptions, Responsibilities and Targets	Print
MWD3504	Workplace Diversity and Talent Management	Print
QKM8154	External Training Knowledge Management System	Print
QKM8304	Recruitment Knowledge Management System	Print
QKM8394	Internal Training Knowledge Management System	Print
QKM8404	Coaching- Knowledge Management System	Print
RBP7404	Professional Executive Recruitment Best Practices	Print
SPB4204	Succession Planning Best Practices	Print
SPN4404	Succession Planning for Nationalization of Jobs	Print
TCS9904	Coaching Manager Skills	Print
TIT9014	Improving In house Training Programs	Print
TIT9114	Improving Teaching for Professional Development	Print

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TSC2102	Systematic Technical Training Needs Analysis	Print
TSC2114	Systematic Management and Leadership Skills Needs Analysis	Print
TSC2124	Building an Effective Coaching System in your Organization	Print
TSC2134	Building an Internal Training System for your Organization	Print
TSC2144	Building a Knowledgebase to Support your Organization's Internal Training Needs	Print
TSC2224	Developing Corporate Training Strategies	Print
TSN4404	Strategic Management of Training Needs of Your Organization	Print
TTT9914	Advanced Teaching Tips	Print
WBT7624	Designing Web-Based Training Programs	Print
WEC6454	Workplace Employee Competency Building Strategies	Print
WEH8004	Workplace Employee Health Strategies	Print
XRM9664	External Training Risk Management	Print
XRM9764	Employee Attrition Risk Management	Print
XRM9804	Employee Relations - Risk Management	Print