

Euro Training Ltd

3422 Old Capitol Trail #1116, Wilmington, DE 19808, USA www.EuroTraining.com

INFORMATION REQUEST & REGISTRATION FORM

Please Fill the Below form to the Extent Possible and we will send you the Requested Latest Details.

Send to:

Email: hmillers@EuroTraining.com, Regn@EuroTraining.com, EuroTraining@gmail.com

Fax USA: +1 650 649 2689 Whatsapp (USA) +14154305181

Program:	Managing Accounts Payable Processes (FIN4202)
Program Dates/Location: Choice 1	
Program Dates/Location: Alternative Choice	
Participant Name: (Mr/Ms/Mrs)	
Participant Job Title:	
Participant Department & Section:	
Participant Employer/ Company:	
Participant's Present Job Responsibilities:	
Participant Email Address:	
Participant Mobile Number:	
SPONSORING AUTHORITY INFORMATION	
Sponsoring Company:	
Job Title of Sponsoring Authority:	
Name of Sponsoring Authority:	
Email of Sponsoring Authority:	
Fax of Sponsoring Authority:	
Telephone Nos. of Sponsoring Authority:	
Web Site of Sponsoring Company:	
Invoice Reference (if any):	
Invoicing Address:	

REGISTRATION INFORMATION

1. Program Fee is
 1. USD \$5,500 per participant for a 1 week program (5 days)
 2. USD \$6,500 per participant for a 6 day program.
 3. USD \$8,900 per participant for a 2 week program
 4. USD \$13,800 per participant for a 3 week program
 5. USD \$18,800 per participant for a 4 week program.
 6. USD \$39,000 per participant for a 12 week Certification Program
2. Fee is 10% Extra at Kula Lumpur, Singapore and other European Locations.
3. Program Fee includes Course Materials, Certificate, Refreshments and Lunch
4. Accommodation is not included in Program fee.
5. Payment must be made through Bank Transfer to our US Bank Account only
 - Account Title: Euro Training Limited
 - Account No: 02600-12305
 - Bank of America
 - Union Square Banking Center, 445 Powell Street, San Francisco, CA 94102, USA
 - ABA/Routing No: 121000358 Swift Code: BOFAUS3N
 - CHIPS Address 0959 Fax: 650-615-4700
6. Special discount of 10% is offered for participants who pay their fees at least 45 days before start of the program.
7. Refund will not be considered where the participants cancels his registration less than 3 weeks before start of the program. Alternate nominations or rescheduling will be allowed upto 2 week before program start.
8. All participants are required to fill in Participant Information form - on first day of the program. Each program Undergoes Customization to Better Meet Participant Present and Future Career Needs. Please be prepared to let the Instructor/s know about your organization's Special Needs, Interests or Initiatives.
9. It is always useful for participants to bring their existing problems or case studies, work-process flow charts or job related problems for discussion - consideration will be at sole discretion of the program director/s.
10. **Provisional Registration** : You can make a provisional registration by sending us an email – an official registration request can be made within 2 weeks. This will ensure we will reserve a seat. If the official registration request is not received within 2 weeks or at least 2 weeks before program start this provisional registration is automatically cancelled – we do request you to inform us ASAP you have decided either way. **All provisional registrations automatically cancel 2 weeks before program start.**
11. All Registrations are provisional till fee received.
12. **WARNING !!** There is an organization based in Lebanon/Turkey that calls itself "Euro Training", "Euro Training Center" which has **COPIED OUR PROGRAMS** and Misrepresents itself as representing us They are a Fraud Organization and we have Had Complaints of their Cheating the Customers - Taking Fee and then No Program at venue etc.... Please be aware and Act Accordingly their site is www.euro-training.org Do Not Pay them fee in Advance.