

Helping You Protect Your Organization From Claims, Delays & Disputes

FIDIC

Standard Condition of Contract

4 Week Training Workshop

- ✓ Including Benchmarking and Drafting Contract & Conditions
- ✓ Incorporating Quality Assurance, Professional Good & Best Practices

A 4 Week Training Workshop

Workshop Overview

This program will consider the important Contract Provisions of FIDIC Standard Contracts to enable you to understand and/or do the following:-

1. Among Contractor, Owner Consultant, Who is responsible for what?
2. The Range of Possible Contractual Situations that can arise.
3. The Actions required to be Taken to Minimize Delay and your Contractual Liability.
4. Recommended Contractual Procedures.
5. The Documentation to be Generated, including that for resolving usual disputes.
6. Situations under which you should consult your Legal Advisers.
7. Effectively Perform Contract Administration Responsibilities
8. Benchmark your Contracts with Good & Best International Practices
9. Draft your Project Contract
10. Analyze Claims
11. Protect Your Organization's Interests on its Projects

WORKSHOP CONTENT

This program assists you in understanding, implementing, benchmarking and drafting Contracts based on FIDIC Form of Contract. It leads to skills in Understanding Your Contracts better in terms of enforceability and risk management. This program covers Conditions for International Contracts (contracting parties are from different countries) for Civil and Industrial Projects.

At the end of the program you will be able to Benchmark and Draft your own Contract Conditions against these Industry Standards. Participants will spend 3 days on hands-on benchmarking/ preparing contract conditions to suite their own projects.

In this program you can choose to work on any one of following workshops: Civil Project, Mechanical, Electrical or Oil Industry Projects, Turnkey Contracts, Labour Supply or Service Contract.

1. Introduction to FIDIC Form of Contracts
2. Rights, Obligations and Responsibilities of each of the parties to the Contract
3. Analysis, Recommended Contract Administration Procedures to be followed for each of the Contract Provisions and possible Situations:-
4. Delegation of Authority. Supervision of Works. Satisfaction of Consultant, and, "When he should be satisfied?" Contractor's Substitutions. Additional Drawings, Discrepancies, Inspection of Drawings, Foundation Drawings.
5. Operation Maintenance Instructions. Responsibility for Setting-out accuracy.
6. Owner Supplied Materials. Lifting equipment, Electricity, Water and Gas.
7. Program of Works Issues: Status of the different programs, Approval, Rejection, Methods of Working, Checking program, Updating program, Revised program, Acceleration of works, CPM etc..
8. Extension of Time for Completion: Entitlement, Critical path, Addition and omission to works, Grouping instructions, Extension of time given, Timing of

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FIDIC Standard Condition of Contract Comprehensive Training Workshop (FID305-4)

- extension of time, Acceleration. Expedite works, Accelerate, Failure to expedite, Progress measurement methods.
9. Unforeseen Site Conditions: Sub-surface data provided, Disclaimers, Pre-tender site inspection, Obligations of the parties, "Make own interpretations", "Contractor to satisfy himself before tendering...", Expert interpretations, Justified assumptions, Administrative provisions, Tests for: "As-far-as-practicable", Anticipatibility.
10. Possession of Site: Extent of possession of site, Concurrent occupation, Safety-OSHA, Interference, Foundations.
11. Testing and Workmanship: Contractual requirements, Investigations to ascertain cause of defect, Failure to check, Ambiguities, Reimbursable tests, Improper rejection, Commercial waste, Inspection and testing during manufacture.
12. Completion of Works: Test for Substantial Completion, Outstanding Works, Maintenance Certificate, Risks Transfer on Substantial Completion, Final Approval of Works, Unfulfilled Obligations, Completion of Contract.
13. Variation or Change Orders: Contractual Provisions and its Limitations, Performance Outside Contract Requirements, Variation Work to other Contractors, V.O. to Change Program, Specialized Work, Valuation of Variations. Claims: Dispute Resolution, Submission of Details.
14. Payment Conditions
15. Default by Contractor, Default of Owner, Frustration of Contract, Measurement of Works - Standard Method of Measurement (SMM)
16. Suspension of Works, Suspension for Long Periods, Urgent Repairs or Works.
17. Escalation Provisions
18. Warranty, Guarantee, Bonds Insurance.
19. Design Professional and Engineering Contractor Standard FIDIC Contracts.
20. Case Studies
21. Contract Administration Methodology
22. Workshop on Drafting a Project Contract
23. Analyzing Claims Submitted by Contractors & Suppliers
24. Implementing Quality Assurance in Contract Assurance Function
25. Workshop 1
26. Workshop 2
27. Advanced Topics - More Details on Some Above Issues Important for Participants
28. Increasing Productivity through Using Standard Forms, Templates, Checklists to Perform the Work Processes
29. Performance Management System to Measure Level of Performance in the Above Processes - we will develop the KPIs for the Above Processes
30. Planning & Implementing a Departmental/Functional Knowledge Base
31. Workshop 3
32. Setting up Early warning system to Provide Decision Support System
33. Workshop 4
34. Aligning Performance to Organizational Vision, Mission & Strategic Objectives
35. Your Individualized Action Plan for Leadership in Your Department/Section/Function
36. Workshop 5
37. Performance Management System for Your Department/Section/Function
38. Your Individualized Action Plan
39. Program Recommendations

Program Outcomes and Take-Away/s

Euro Training is in the business of providing practical useful training programs. Programs that

1. Help the participant implement improvements in his organization.
2. Help the participant gain Multi-discipline understanding of the issues so that he can incorporate the needs and expectations of all his stakeholders/ customers in his improvement proposals and actions.
3. Help build a knowledge framework in which job related experience can be caught and remembered as his experience.

FIDIC Standard Condition of Contract Comprehensive Training Workshop (FID305-4)

Benefits to Organization

Sending participant/s to this program will benefit the organization in the following ways

1. Quickly makes the participants competent, effective and productive on his job. Useful especially for
 1. Training New employees
 2. Competency Building in Existing Employees Transferred to a New Assignment
 3. Training Prior to a New Project or Initiative Planned in the Organization
2. Create Competency in the employee to perform his job well. including in relation to
 1. Relevant Technical Knowledge, Skills and Competencies
 2. Organizations' Strategic Objectives
 3. Needs and Expectations of the Stakeholders/ Customers (internal & external)
 4. Good Management Practices
 5. Identifying opportunities to Exceed Stakeholder/ Customer Expectations

Participant Individual Career Benefits

1. You gain a multi-discipline understanding of the issues. Meaning when you make proposals and decisions on your related job you will keep in mind the needs and expectations of ALL the stakeholders/ customers (internal & external)
2. Understanding and acting with understanding of the Needs and Expectations of your stakeholders/ customers is known to enhance Job Satisfaction and reduce Monday Morning Blues.
3. As one of your stakeholders/customers is Executive Management, the program ensures that you know the strategic imperatives that drive the organization's efforts in your relevant job area.

This Program is Intended for...

Those new to the field take away a good multi-discipline understanding of the issues involved in their work. It helps them in becoming productive quickly and in building a knowledge framework that will help them identify, understand, classify and remember on the job learning and experiences.

More experienced participants take away an individualized action plan as mentioned in the previous sections.

Implementation Teams: This program can be used to train implementation teams...

1. when a new project or initiative is being started in your organization
2. when a new strategic focus is being initiated
3. just prior to a consultant being hired to advise the organization

Registration Recommendations

Team Nominations: This program aims to ensure the participants have their individualized improvement plan at the end of the program. So, foreseeing the effort involved, anticipating resistance and implementation requirements, it is recommended that the organization nominate **at least two participants together** (three will be more desirable) for this program.

It is anticipated that these 2 or more participants will work together as a team or provide mutual support in order to implement the action plan.

Single nominations will also be accepted for the program. Single nominations are typically used to

1. Develop personnel skills in critical skills and methodologies covered in this program.
2. Train individuals for leadership roles in business units or departments. This program will help the participant coach and lead his team in these critical skills and methodologies. (The program typically does not cover coaching skills but provides the related technical understanding in an easy to communicate manner).

For Latest Program Dates Email

fid305-4@EuroTraining.com

www.eurotraining.com/bro/fid305-4.php

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REGISTRATION FORM	
Program:	FIDIC Standard Condition of Contract Comprehensive Training Workshop (FID305-4)
Location Where Attending:	
Program Dates:	
Whether Participant will Consider Alternate date if one requested is not available:	
Participant Name Prefix: Mr/Ms/Mrs	
Participant Name:	
Participant Job Title:	
Participant Department & Section:	
Participant Employer/ Company:	
Participant's Present Job Responsibilities:	
Participant Email Address:	
Participant Mobile Number:	
Sponsored by:	
Sponsoring Company:	
Job Title of Sponsoring Authority:	
Name of Sponsoring Authority:	
Email of Sponsoring Authority:	
Fax of Sponsoring Authority:	
Telephone Nos. of Sponsoring Authority:	
Web Site of Sponsoring Company:	
Invoice Reference:	
Invoicing Address:	

REGISTRATION INFORMATION

- To register:** Please send us an official letter confirming registration (on organizational letterhead or Authorized Email).
- Program Fee is
 - USD \$17,800 per participant and includes Course Materials, Certificate, Refreshments and Lunch. (Fee at London, Paris and Kuala Lumpur is \$19,580 per participant)
- Accommodation & Taxes/VAT (if applicable) is not included in Program fee. Special rates will be available at venue hotel for the participants.
- Special discount of 10% is offered for participants who pay their fees at least 45 days before start of the program.
- Refund will not be considered where the participant cancels his registration less than 3 weeks before start of the program. Alternate nominations will be allowed anytime before program start.
- All participants are required to fill in Participant Information form - on first day of the program. Each program Undergoes Customization to Better Meet Participant Present and Future Career Needs. Please be prepared to let the Instructor/s know about your organization's Special Needs, Interests or Initiatives.
- It is always useful for participants to bring their existing problems or case studies, work-process flow charts or job related problems for discussion - consideration will be at sole discretion of the program director/s.
- Provisional Registration:** You can make a provisional registration by sending us an email – an official registration request can be made within 2 weeks. This will ensure we will reserve a seat. All provisional registrations automatically cancel 2 weeks before program start.
- Please note: No Live Voice Requests for Registration or Provisional Registrations.

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