

# Implementing the Post-Award Phase of a Project

- ✓ **Project Planning**
- ✓ **Quality Planning**
- ✓ **Contract Compliance Supervision**
- ✓ **Technical Compliance Supervision**
- ✓ **Effective Close Down Reporting**

## A 2 week Training Program

### What is Covered in this Program?

1. Program provides practical skills in Quality Planning, Contract Compliance and Supervision, Technical Compliance Supervision, and, Effective Closedown Reporting, that will help the participant understand his job implications, responsibilities, processes and their impact on the long term objectives of the organization.
2. The participant will learn about the Good and Best Practices in this area and how to setup a system to ensure these are being implemented on his projects.
3. Program provides the essential skills technical personnel must learn before they get involved with project supervision - skills not taught as part of their original technical educational curriculum in college.

### Who Should Attend?

This program is intended for all Engineers, Project, Contract, Engineering, Procurement, Audit, Quality, Tendering and other professionals involved in Post-Award Management, Administration, Supervision, Monitoring, Auditing or Quality Assurance of projects.

### Prerequisites and Program Pre-Preparation

None. This program is in English.

### Certificate of Participation and Completion:-

On completion participants will be awarded a "Certificate of Successful Completion".

### Program Content

1. Project Life-Cycle Processes
2. Relationship of Pre-Award Processes on Post Award Performance
3. Project Risks & Contingencies
4. Project Planning
  - a. Owner Plan
  - b. Contractor Plan
5. Contingency Planning
6. Quality Planning
7. Contract Compliance Supervision
8. Technical Compliance Supervision
9. Claims Management
10. Close Down Reporting
11. Learning from the Project (including building a knowledgebase)
12. Action Plan for the Participant

### Registration Recommendations

- It is recommended you nominate two participants together for this program.
- Single nominations will also be considered.

### Latest Program Dates

- [www.EuroTraining.com/bro/cmp401.html](http://www.EuroTraining.com/bro/cmp401.html)
- [www.EuroTrainingUK.com/bro/cmp401.html](http://www.EuroTrainingUK.com/bro/cmp401.html)

## Implementing the Post-Award Phase of a Project Training (CMP401)

<b>REGISTRATION FORM</b>	
Program:	Implementing the Post-Award Phase of a Project Training (CMP401)
Location Where Attending:	
Program Dates:	
Whether Participant will Consider Alternate date if one requested is not available:	
Participant Name Prefix: Mr/Ms/Mrs	
Participant Name:	
Participant Job Title:	
Participant Department & Section:	
Participant Employer/ Company:	
Participant's Present Job Responsibilities:	
Participant Email Address:	
Participant Mobile Number:	
<u>Sponsored by:</u>	
Sponsoring Company:	
Job Title of Sponsoring Authority:	
Name of Sponsoring Authority:	
Email of Sponsoring Authority:	
Fax of Sponsoring Authority:	
Telephone Nos. of Sponsoring Authority:	
Web Site of Sponsoring Company:	
Invoice Reference:	
Invoicing Address:	

### REGISTRATION INFORMATION

1. To register: Please send us an official letter confirming registration (on organizational letterhead or Authorized Email).
2. Program Fee is
  - o USD \$8,900 per participant and includes Course Materials, Certificate, Refreshments and Lunch. (An additional Service Fee of 10% is Charged at Certain Locations including London, Paris and Kula Lumpur).
3. Accommodation & Taxes/VAT (if applicable) is not included in Program fee. Special rates will be available at venue hotel for the participants.
4. Special discount of 10% is offered for participants who pay their fees at least 45 days before start of the program.
5. Refund will not be considered where the participants cancels his registration less than 3 weeks before start of the program. Alternate nominations will be allowed anytime before program start.
6. All participants are required to fill in Participant Information form - on first day of the program. Each program Undergoes Customization to Better Meet Participant Present and Future Career Needs. Please be prepared to let the Instructor/s know about your organization's Special Needs, Interests or Initiatives.
7. It is always useful for participants to bring their existing problems or case studies, work-process flow charts or job related problems for discussion - consideration will be at sole discretion of the program director/s.
8. Provisional Registration : You can make a provisional registration by sending us an email – an official registration request can be made within 2 weeks. This will ensure we will reserve a seat. All provisional registrations automatically cancel 2 weeks before program start.