

Human Resource Development Training

Business Skills & Best Practices

A 2 week Intensive Workshop

- ✓ Building Understanding of Business Needs as a Central Aspect of HR Performance
- ✓ Preparing Groundwork for Future Leadership Role for the Participants.

Program Agenda (Subject to Customization)

Day 1

- Registration
- Program Introduction
- Program Overview

Day 2

- Aligning HR Objectives with Organizational Mission, Vision, Strategic Objectives or Quality Policies.
- Understanding Organizational Objectives

Day 3

- Business Environment
- Business Needs
- HR Strategic Plans

Day 4

- HR Business Processes
- Implementing Good & Best Practices in HR Processes

Day 5 & 6

- Customer Centric Management
- HR General Good Management Practices

Day 7

- Leadership in HR
- Leadership Processes
- Leadership Activities some Ideas

Day 8

- HR Best Practice Processes
- Exceeding "Customer" Expectations Ideas for HR

Day 9

- Improvements Implementation System for HR
- IT Systems & Processes for HR Productivity & Customer Satisfaction
- Fast-tracking Change & Improvements

Day 10

- Workshop: Preparing an Action Plan for Implementing Improvements in your Organization
- Program Overview
- Program Recommendations

Who Should Attend?

All procurement professionals wishing to gain fast-track understanding of Effective HR Management Role and Responsibility. Team Members entrusted with responsibility for Continual Improvement in HR.

Prerequisites and Program Pre-Preparation

None. This program is in English. Experienced professionals will gain more than people new to HR.

Human Resource Development Training (BPT702)

Certificate of Participation and Completion:-

On completion participants will be awarded a "Certificate of Successful Completion". Program Instructor may decide to award a Letter of Recommendation for High Performers during the program.

For Latest Program Schedule Email

bpt702@EuroTraining.com

Registration Recommendations

It is recommended you nominate two participants together for this program. Single nominations will also be considered.

Latest Program Dates

- www.EuroTraining.com/bro/bpt702.html
- www.EuroTrainingUK.com/bro/bpt702.html

Registration Recommendations

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Program Fee

USD 7800 per Participant
Additional Service Charge Applies at London & Paris

REGISTRATION INFORMATION

1. To register: Please send us an official letter/email/fax confirming registration (on organizational letterhead or Authorized Email).
2. Program Fee is
 - o USD \$7,800 per participant and includes Course Materials, Certificate, Refreshments and Lunch.
3. Accommodation & Taxes/VAT (if applicable)/Service Charges (at London & Paris only) is not included in Program fee. Special rates will be available at venue hotel for the participants.
4. Special discount of 10% is offered for participants who pay their fees at least 45 days before start of the program.
5. Refund will not be considered where the participants cancels his registration less than 3 weeks before start of the program. Alternate nominations will be allowed anytime before program start.
6. All participants are required to fill in Participant Information form - on first day of the program. Each program Undergoes Customization to Better Meet Participant Present and Future Career Needs. Please be prepared to let the Instructor/s know about your organization's Special Needs, Interests or Initiatives.
7. It is always useful for participants to bring their existing problems or case studies, work-process flow charts or job related problems for discussion - consideration will be at sole discretion of the program director/s.
8. Provisional Registration : You can make a provisional registration by sending us an email – an official registration request can be made within 2 weeks. This will ensure we will reserve a seat. All provisional registrations automatically cancel 2 weeks before program start.
9. Please note: No Live Voice Requests for Registration or Provisional Registrations.

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